

ALL INDIA SHRI SHIVAJI MEMORIAL SOCIETY'S POLYTECHNIC
Department Academic calendar (2024-2025)
Artificial Intelligence & Machine Learning Department

ODD SEMESTER (2024-2025)		
Sr. No.	Activity	Date & Time
1.	Preparation of time table, department calendar& Handouts	10..07.2024 - 12.07.2024
2.	First Term : Sem- III & V	15.07.2024 – 19.11.2024
3.	Department meeting Sem 3 & 5: CIAAN-17, Course file ,Awareness of action plan odd sem	12.07.2024
4.	Result analysis Summer 2023	First week of July 2024
5.	Implementation of reward (best practices)	Fourth week of July 2024
6.	Summer Implant Training feed back from Third year students	July 2024.
7.	NBA Departmental meeting (P-files)	August-2024 –as per necessity
8.	Departmental meeting (Project allotment)	August-2024
9.	Project assignment and project guide allotment	August-2024
10.	Industrial visits (feedback & feedback analysis)	August -2024 TO November- 2024
11.	Invited talk/Guest lectures/Expert lectures(feedback & feedback analysis)	August -2024 TO November- 2024
12.	Co curricular and extra curricular activities	August -2024 TO November- 2024
13.	Departmental meeting Sem I : CIANN-17, Course file ,Awareness of action plan odd sem	4th week of August -2024
14.	Soft skill training program	August -2024 TO November- 2024
15.	Aptitude training program for third year students	November-2024
16.	Identifying faculty members for training programs (department wise)	November-2024
17.	First class test (Sem-III& V) (Class test question paper and model answer)	28 to 30 August-2024
18.	Moderation of class test question paper for quality improvement	22 to 26 August-2024
19.	Student feedback on academics , facility & its analysis	28 to 30 August-2024
20.	CO wise class test analysis updating data banks and D/K formats	01 to 04 sept.2024
21.	Remedial measures-1 for weak students	First week of Sept. 2024
22.	Students' academic performance monitoring and counseling -1	First week of Sept. 2024
23.	Parent teacher meeting & its analysis	Sept./Oct.2024
24.	Preparation of Newsletter –department level -at least 01	August -2024 TO November- 2024
25.	Winter 23 MSBTE-Exam form filling	11 to 24 Sept.-2024
26.	Make up classes for direct second year admitted students	August -2024 TO November- 2024
27.	Departmental meeting (Course file)	Second week of October-2024
28.	First internal academic monitoring (IAMC)/ Institute academic audit	Third week of October-2024

ODD SEMESTER (2024-2025)

Sr. No.	Activity	Date & Time
29.	Second class test (III & V)	12 to 14 November 2024
30.	Moderation of class test question paper for quality improvement	06 to 08 November 2024
31.	Students feedback-academics & its analysis	12 to 14 November 2024
32.	Remedial measures-2 for Weak students	Third week of november-2024
33.	Students' academic performance monitoring and counseling -2(III/V)	Third week of november-2024
34.	Parent teacher meeting & its analysis	Third week of november-2024
35.	Course End survey (Sem-III/V)	Third week of november-2024
36.	CO wise class test analysis updating data banks and D/K formats	Third week of november-2024
37.	Submission of Term work & micro project (Sem-III/V)	Third week of november-2024
38.	Additional efforts for Bright students (Sem-III/V)	Third week of november-2024
39.	Departmental meeting for Course file	Third week of December-2024
40.	MSBTE Winter-24 – Practical examination (Sem-I, III,V)	20 to 28 November-24
41.	MSBTE Winter-24– Theory examination	3 to 24 December-24


Program Co-ordinator

Department of Artificial Intelligence & Machine Learning

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Department Academic calendar (2024-2025)

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EVEN SEMESTER (2024-2025)		
Sr.No.	Activity	Date & Time
1.	Preparation of time table & Handouts	Fourth week of December- 2024
2.	Departmental meeting Sem 2,4 : CIANN-17, Course file ,Awareness of action plan even sem	Fourth week of December- 2024
3.	Second term	1.1. 2025 TO 17.04. 2025
4.	Project work review(sem-VI)	March 2025
5.	identifying faculty members for training programs (department wise)	March-2025
6.	Identify the final year projects for various project competitions	February 2025
7.	Declaration of MSBTE winter-24 result	Fourth week of January -2025
8.	Result analysis Winter-2024	First week of February -2025
9.	CO attainment –(odd sem)	Second week of February -2025
10.	Remedial measures for students having poor performance in W-24 Exam.	Second week of February -2025
11.	Implementation of reward (best practices)	Second week of February -2025
12.	Update odd semester course file	Second week of February -2025
13.	Technical quiz / Paper presentation competition	February-25
14.	Alumina Meet(feedback & feedback analysis)	February-25
15.	Cultural activity	February-25
16.	Industrial visits (feedback & feedback analysis)	January – April 2025
17.	Guest lectures (feedback & feedback analysis)	January – April 2025
18.	First class test (Class test question paper and model answer)	10-12 February 2025
19.	Moderation of class test question paper for quality improvement	7-9 February 2025
20.	Student feedback on academics & facility & feedback analysis	10-12 February 2025
21.	CO wise class test analysis updating data banks and D/K formats	Third week of February 2025
22.	Remedial measures-1 for Weak students	Third week of February 2025
23.	Students' academic performance monitoring and counseling -1	Third week of February 2025
24.	Parent teacher meeting & Parents feedback -feedback analysis	Third week of February 2025
25.	Second internal Academic monitoring (IAMC)/ Institute academic audit	Second week of March 2025
26.	Filling up information of 2 nd academic monitoring 2024-25	March-2025
27.	Preparation of Newsletter –department level -at least 01	March-2025
28.	Mock interview for Third year Students	March-2025

EVEN SEMESTER (2024-2025)

Sr.No.	Activity	Date & Time
29.	Second external monitoring (EAMC)	3 rd week of March 2025
30.	Project Seminar(VI)	April 2025
31.	Preparation of Newsletter –department level -at least 01	April 2025
32.	Second class test (Class test question paper and model answer)	07.04.2025-09.04.2025
33.	Moderation of class test question paper for quality improvement	02.04.2025-04.04.2025
34.	Student feedback on academics , facility and Its analysis	07.04.2025-09.04.2025
35.	CO wise class test analysis updating data banks and D/K formats	11.04.2025-16.04.2025
36.	Remedial measures-2 for Weak students	11.04.2025-16.04.2025
37.	Students' academic performance monitoring and counseling -1	11.04.2025-16.04.2025
38.	Course end survey	11.04.2025-16.04.2025
39.	Submission of Term work & micro project (Sem-IV/VI)	11.04.2025-16.04.2025
40.	Additional efforts for Bright students	11.04.2025-16.04.2025
41.	Parent teacher meeting	Third week of April 2025
42.	In-Plant Training Awareness session for SY (K-scheme)student	April -2025
43.	Training &Placement activity- Carrier Guidance	April -2025
44.	Final detention list	April -2025
45.	Updating ERP data	April -2025
46.	Submission of completed course files to HOD	Fourth week of April 2025
47.	MSBTE Summer-25– Practical examination	18.04.2025-24.04.2025
48.	MSBTE Summer-245 – Theory examination	02.05.2025-24.05.2025
49.	Declaration of MSBTE result	Fourth week of June -2025

**Program Co-ordinator****Department of Artificial Intelligence & Machine Learning**