

All India Shri Shivaji Memorial Society's Polytechnic, Pune

Department of Computer Engineering

Academic Calendar of Year 2024-2025

Sr. No	Details	Proposed Dates/Period
Semester III and V (ODD)		
1	Commencement of ODD Term of Academic Year(III- Semester ,V-Sem).	15.07.24 - 19.11.24
2	Departmental information for website updation.	4 th week of July-24
3	Result analysis SUMMER-23	2 nd week of July 24
4	Preparation of TimeTable,departmental calender and handouts.	10.07.24 - 12.07.24
5	Departmental meeting(Course file,Portfolio, Result analysis ,awareness of action plan odd sem.etc.)	12.07.24
6	CO attainment :Even semester 2023-24.	4 th week of July-24
7	Formation of Academic Project Management Committee(V Sem)	1 st week of Aug-24
8	Summer In-Plant Training Feedback From Third Year Students.	1 st week of Aug-24
9	NBA meeting (action plan odd sem),Newsletter	3 rd week of Aug-24
10	Microproject selection and allocation to Groups	4 th week of Aug-24
11	Identify faculty members for training program	July-24
12	Departmental meeting for project allocation(assignment guide allocation)	3 rd week of Sep-24
13	Industrial visits and Feedbacks.	Aug-24 to Nov-24
14	Invited talk/Guest Lectures/Expert Lectures and FeedBack.	Aug-24 to Nov-24
15	NBA Meeting(Action plan, CO's-PO's Mapping etc.)	3 rd week of Sep-24
16	Softskill training program	Aug-24 to Nov-24
17	Departmental meeting(Student Mentoring,Parent Meeting etc.)	Sep-24 to Oct -24
18	Aptitude training program for TY students	Nov-24
19	VLab Implementation and Feedback	Aug-24 to Nov-24
20	Preparation of first Class test question paper (III , V).	3 rd Week of Aug-24
21	Moderation of class test for quality improvement , model answer paper.	3 rd week of Aug-24
22	First class test (III , V) .	28-30 Aug 24
23	Student academic feedback and its analysis .	28-30 Aug 24
24	CO wise class test analysis ,Updating data banks and D and K-formats	28-30 Aug 24
25	Remedial measures – class test-1 for weak students	2 nd week of Sept 24
26	Parent teacher meeting & Parents feedback	2 nd week of Sept 24
27	Departmental meeting(Extra curricular and CO-Curricular, Class Test, Make Up Classes etc.)	1 st week of Sept-24


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28	NBA Meeting(Action plan, CO's-PO's Mapping etc.)	3 rd week of Oct -24
29	Make up classes for direct second year admitted students	Aug-24 – Oct 24
30	Teacher's day celebration :Extra Curricular Activity .	05.09.24
31	Engineer's day celebration & Co- Curricular Activity .	19.09.24
32	NBA Meeting(Class test attainment, Weak and Bright Students etc.)	1 st week of Nov- 24
33	NSS/IDESSA –sports activity .	Sep-24 to Oct -24
34	First internal academic monitoring (IIMC)/ Institute academic audit	3 rd week of Oct 24
35	Project Synopsis submission .	3 rd week of Sept-24
36	Preparation of Class test II question paper (III , V).	24-25 Oct 24
37	Moderation of class test question paper for quality improvement and model answer paper.	24-25 Oct 24
38	Microproject Submission	2 nd week of Nov-24
39	Second class test : Sem III & V	12-14 Nov 24
40	Student feedback on academics , facility & its analysis	12-14 Nov 24
41	Remedial measures-2 for Weak students	3 rd week of Nov-24
42	Parent teacher meeting & Parents feedback	4 th week of Oct 24
43	Departmental meeting(Course File	2 nd week of Nov- 24
44	Submission of Term work (III-sem , V-sem).	2 nd week of Nov- 24
45	Course End survey	13-15 Nov 24
46	CO wise class test analysis ,Updating data banks and D-formats	13-15 Nov 24
47	MSBTE Winter-24 – Practical examination	20.11.24 - 28.11.24
48	MSBTE Winter-24– Theory examination	03.12.24 - 24.12.24
49	Preparation of Newsletter –Department level .	3 rd week of Dec-24

Semester IV and VI (EVEN)

1	NBA Meeting	2 nd week of Jan -25
2	Commencement of Second term .	01.01.25 - 17.04.25
3	Preparation of TimeTable,departmental calender and handouts.	4 th week of Dec 24
4	Departmental meeting(Course file,Portfolio, Result analysis ,awareness of action plan even sem.etc.)	4 th week of Dec 24
5	NBA Meeting	2 nd week of Feb -25



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6	Project work review (VI-sem) .	3 rd week of Feb- 25
7	Identifying the final year projects for various project competitions(DIPEX, MSBTE etc.)	Feb- 25
8	Departmental meeting (co-curricular and extra curricular . Sports activities, etc.)	Feb -25
9	Identifying the final year projects for various paper presentation competitions	Jan-Mar -25
10	Industrial visits .	Jan-Apr 25
11	Invited talk/Guest Lectures/Expert Lectures and FeedBack.	Jan-Apr 25
12	Project Progress Presentation-I.	1 st week of Feb 25
13	Result analysis Winter-24.	1 st week of Feb 25
14	CO attainment -odd sem .	2 nd week of Feb 25
15	Remedial measures for students having poor performance	2 nd week of Feb 25
16	Update Odd sem Course files	2 nd week of Feb 25
17	Communication with the industry/organisation available for Training along with capacity & its confirmation.	Feb -25
18	First class test (Class test question paper & model answer)	1 st week of Feb 25
19	Moderation of class test question paper for quality improvement	1 st week of Feb 25
20	First class test : Sem III & V	10-12 Feb 25
21	Student feedback on academics , facility & its analysis	10-12 Feb 25
22	CO wise class test analysis ,Updating data banks and D-formats	3 rd week Feb 25
23	Remedial measures-1 for Weak students	3 rd week Feb 25
24	Departmental meeting (Class Test I, Teacher Parent meeting, Curricular and extra curricular activities/competition etc.)	3 rd week of Mar 25
25	Alumini meet .	Feb 25
26	Curricular and extra curricular activities/competition .	Feb 25
27	NBA Meeting	2 nd week of Mar -25
28	Students' academic performance monitoring and counseling -2	3 rd week of Feb 25
29	Parent teacher meeting –III feedback and analysis.	3 rd week of Feb 25
30	Project Progress Presentation-II.	3 rd week of Mar 25
31	Submission of micro projects .	1st week of Apr 25
32	Second internal Academic monitoring (IAMC) .	March 25
33	Filling Up information of Second Academic Monitoring	March 25



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34	VLab Implementation and Feedback	Jan 25 to Apr 25
35	Obtaining consent letter from parents/guardian for in-plant training	3 rd week of Mar 25
36	Second external monitoring (EAMC)	3 rd week of Mar 25
37	Mock interview for Third year diploma students .	March 25
38	Departmental meeting (Syllabus completion, Class test II)	3 rd week of Mar 25
39	NBA Meeting	Last week of Apr 25
40	Second class test (Class test question paper & model answer)	1 st week of Apr 25
41	Moderation of class test question paper for quality improvement	1 st week of Apr 25
42	Second class test : Sem III & V	07-09 Apr 25
43	Student feedback on academics, facility & its analysis	07-09 Apr 25
44	CO wise class test analysis ,Updating data banks and D ans K-formats	11.04.25 – 16.04.25
45	Remedial measures-2 for Weak students	11.04.25 – 16.04.25
46	Parent teacher meeting –IV.	3 rd week of April 25
47	Departmental Meeting(Preparation of Newsletter,weak/bright studentsetc)	2 nd week of Apr 25
48	Preparation of Newsletter.	3 rd week of Apr 25
49	NBA Meeting	2 nd week of May 25
50	Course end survey	11.04.25 – 16.04.25
51	Submission of Term work – micro project	11.04.25 – 16.04.25
52	In-Plant Training Planning session for SY (K-scheme)student	April 25
53	Additional efforts for Bright students	11.04.25 – 16.04.25
54	Students' academic performance monitoring and counseling -1	11.04.25 – 16.04.25
55	Submission of completed course files to HOD	4 th week of Apr 25
56	MSBTE Summer-25– Practical examination	18.04.25 – 28.04.25
57	MSBTE Summer-25 – Theory examination	02.04.25 – 24.05.25
58	Issue the letter to the industry /organization for the training along with the details of students & mentors.	4 th Week of Apr-25
59	Program Exit Survey	2 nd Week of Apr-25
60	In-Plant Training for SY (K-scheme) student & mentors to carry out a progress assessment during the in-plant training.	May-July 25
61	Start of Academic Session 25-25	1 st July 25



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