

All India Shri Shivaji Memorial Society's Polytechnic, Pune

Department of Computer Engineering

Academic Calendar of Year 2023-2024

Sr. No	Details	Proposed Dates/Period
Semester III and V (ODD)		
1	Commencement of ODD Term of Academic Year(III- Semester ,V- Semester).	24.07.23 - 10.11.23
2	Departmental information for website updation.	4th week of July-23
3	Result analysis SUMMER-22	1 st week of July 23
4	Preparation of TimeTable,departmental calender and handouts.	21.07.23 - 23.07.23
5	Departmental meeting(Course file,Portfolio, Result analysis ,awareness of action plan odd sem.etc.)	23.07.23
6	CO attainment :Even semester 2022-23.	4th week of July-23
7	Formation of Academic Project Management Committee(V Sem)	2nd week of Aug-23
8	NBA meeting (action plan odd sem),Newsletter	3 rd week of Aug-23
9	Microproject selection and allocation to Groups	4 th week of Aug-23
10	Summer In-Plant Training Feedback From Third Year Students.	2nd week of Aug-23
11	Departmental meeting for project allocation(assignment guide allocation)	3 rd week of Sep-23
12	Industrial visits and Feedbacks.	Aug-23 to Nov-23
13	Invited talk/Guest Lectures/Expert Lectures and FeedBack.	Aug-23 to Nov-23
14	NBA Meeting(Action plan, CO's-PO's Mapping etc.)	3 rd week of Sep-23
15	Softskill training program	Sep-23 to Oct -23
16	Departmental meeting(Student Mentoring,Parent Meeting etc.)	Sep-23 to Oct -23
17	Aptitude training program for TY students	Oct -23
18	VLab Implementation and Feedback	Aug-23 to Nov-23
19	Preparation of first Class test question paper (III , V).	4 th week of Aug-23
20	Moderation of class test question paper for quality improvement and model answer paper.	4 th week of Aug-23
21	NBA Meeting(Action plan, CO's-PO's Mapping etc.)	3 rd week of Oct -23
22	First class test (III , V) .	04-06 Sept 23
23	Student academic feedback and its analysis .	04-06 Sept 23
24	CO wise class test analysis ,Updating data banks and D-formats	28-30 Sept 23
25	Remedial measures – class test-1 for weak students	2 nd week of Sept 23
26	Parent teacher meeting & Parents feedback	2 nd week of Sept 23


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27	Departmental meeting(Extra curricular and CO-Curricular, Class Test, Make Up Classes etc.)	1 st week of Sept-23
28	Make up classes for direct second year admitted students	Aug-23 – Oct 23
29	Teacher's day celebration :Extra Curricular Activity .	08.09.23
30	Engineer's day celebration & Co- Curricular Activity .	15.09.23
31	NBA Meeting(Class test attainment, Weak and Bright Students etc.)	1st week of Nov- 23
32	NSS/IDESSA –sports activity .	Sep-23 to Oct -23
33	First internal academic monitoring (IIMC)/ Institute academic audit	2 nd week of Oct 23
34	Project Synopsis submission .	1 st week of Sept-23
35	Preparation of Class test II question paper (III , V).	22-24 Oct 23
36	Moderation of class test question paper for quality improvement and model answer paper.	22-24 Oct 23
37	Microproject Submission	4th week of Oct-23
38	Second class test : Sem III & V	25-27 Oct 23
39	Student feedback on academics , facility & its analysis	25-27 Oct 23
40	Remedial measures-2 for Weak students	4 th week of Oct 23
41	Parent teacher meeting & Parents feedback	4 th week of Oct 23
42	Departmental meeting(Course File	1st week of Nov- 23
43	Submission of Term work (III-sem , V-sem).	1st week of Nov- 23
44	Course End survey	25-27 Oct 23
45	CO wise class test analysis ,Updating data banks and D-formats	28-31 Oct 23
46	MSBTE Winter-23 – Practical examination	16.11.23 - 24.11.23
47	MSBTE Winter-23– Theory examination	01.12.23 - 22.12.23
48	Preparation of Newsletter –Department level .	3rd week of Dec-22

Semester IV and VI (EVEN)

1	NBA Meeting	2 nd week of Jan -24
2	Commencement of Second term .	01.01.24 - 09.04.24
3	Preparation of TimeTable,departmental calender and handouts.	4 th week of Dec 23
4	Departmental meeting(Course file,Portfolio, Result analysis ,awareness of action plan even sem.etc.)	4 th week of Dec 23
5	NBA Meeting	2 nd week of Feb -24



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6	Project work review (VI-sem) .	3rd week of Mar 24
7	Identifying the final year projects for various project competitions(DIPEX, MSBTE etc.)	Feb- 24
8	Departmental meeting (co-curricular and extra curricular , Sports activities, etc.)	Feb -24
9	Identifying the final year projects for various paper presentation competitions	Jan-Mar -24
10	Industrial visits .	Jan-Apr 24
11	Invited talk/Guest Lectures/Expert Lectures and FeedBack.	Jan-Apr 24
12	Project Progress Presentation-I.	1st week of Feb 24
13	Result analysis Winter-22.	1 st week of Jan 24
14	CO attainment -odd sem .	2 nd week of Jan 24
15	Remedial measures for students having poor performance (IV , VI).	2 nd week of Jan 24
16	Communication with the industry/organisation available for Training along with capacity & its confirmation.	Feb -24
17	First class test (Class test question paper & model answer)	12-14 Feb 24
18	Moderation of class test question paper for quality improvement	09-11 Feb 24
19	Student feedback on academics , facility & its analysis	12-14 Feb 24
20	CO wise class test analysis ,Updating data banks and D-formats	16-18 Feb 24
21	Remedial measures-I for Weak students	16-20 Feb 24
22	Departmental meeting (Class Test I, Teacher Parent meeting, Curricular and extra curricular activities/competition etc.)	3rd week of Mar 24
	Alumini meet .	Feb 24
23	Curricular and extra curricular activities/competition .	Feb 24 to Mar 24
24	NBA Meeting	2 nd week of Mar -24
25	Students' academic performance monitoring and counseling -2(III I, V).	16-20 Feb 24
26	Parent teacher meeting –III feedback and analysis.	3 rd week of Feb 24
27	Project Progress Presentation-II.	3 rd week of Mar 24
28	Submission of micro projects .	4th week of Ma 24
29	Second internal Academic monitoring (IAMC) .	March 24
30	Filling Up information of Second Academic Monitoring 19-20	March 24
31	VLab Implementation and Feedback	Jan 24 to Apr 24



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32	Obtaining consent letter from parents/guardian for in-plant training	3rd week of Mar 24
33	Second external monitoring (EAMC)	3 rd week of Mar 24
34	Mock interview for Third year diploma students .	March 24
35	Departmental meeting (Syllabus completion, Class test II)	3 rd week of Mar 24
36	NBA Meeting	Last week of Apr 23
37	Second class test (Class test question paper & model answer)	26.03.24 – 28.03.24
38	Moderation of class test question paper for quality improvement	23.03.24 – 25.03.24
39	Student feedback on academics, facility & its analysis	26.03.24 – 28.03.24
40	CO wise class test analysis ,Updating data banks and D-formats	28.03.24 – 31.03.24
41	Remedial measures-2 for Weak students	28.03.24 – 31.03.24
42	Departmental Meeting (Preparation of Newsletter,weak/bright students etc.)	2 nd week of Apr 24
43	Preparation of Newsletter.	3rd week of Apr 24
44	NBA Meeting	2nd week of May 24
45	Parent teacher meeting –IV.	1 st week of April 24
46	Course end survey	26.03.24 – 28.03.24
47	Submission of Term work – micro project	2 nd week of Mar 24
48	In-Plant Training Awareness session for SY (I-scheme)student	April 24
49	Additional efforts for Bright students	1 st week of April 24
50	Students' academic performance monitoring and counseling -1	28.03.24 – 31.03.24
51	CO wise class test analysis ,Updating data banks and D-formats	20.04.24- 22.04.24
52	Submission of completed course files to HOD	20.04.24- 22.04.24
53	MSBTE Summer-24– Practical examination	10.04.24 – 19.04.24
54	MSBTE Summer-24 – Theory examination	23.04.24 – 16.05.24
55	Issue the letter to the industry /organization for the training along with the details of students & mentors.	2 nd Week of Apr-24
56	Program Exit Survey	2 nd Week of Apr-24
57	In-Plant Training for SY (I-scheme) student & mentors to carry out a progress assessment during the in-plant training.	20 May-29-June 24
58	Start of Academic Session 24-25	July 24



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