

ALL INDIA SHRI SHIVAJI MEMORIAL SOCIETY'S POLYTECHNIC**Department of Information Technology****Department Academic Calendar (2025–2026)****ODD SEMESTER (2025–2026)**

Sr. No.	Activity	Date / Time
1	Preparation of time table, department calendar & handouts	30.06.2025
2	In-plant training – 12 weeks for Sem-V students	01.06.25 – 22.08.25
3	First Term: Sem III & V	01.07.25 – 17.10.25
4	Department meeting Sem III & V: CIANN-17, Course file awareness & action plan (Odd Sem)	30.06.25
5	Identify & fulfil new facilities created	August 2025
6	Facilitation & counselling centre for First Year admission process	20.05.25
7	Result analysis – Summer 2025	1st week of July 2025
8	Implementation of reward (best practices)	July 2025
9	Update Institute Website	July 2025
10	Summer in-plant training feedback from third year students	August 2025
11	Maintenance & security routine check report	August 2025
12	Invited / Guest / Expert lectures (feedback & analysis)	Aug – Nov 2025
13	First semester – Preparation of time table, department calendar & handouts	4th week of July 2025
14	First Term: Sem I	11.08.25 – 17.10.25
15	Medical facility routine check report	1st week of August 2025
16	NBA meeting – compliance	2nd week of August 2025
17	Departmental meeting (Project allotment)	September 2025
18	Project assignment & project guide allotment	August 2025
19	Industrial visits (feedback & analysis)	Aug – Nov 2025
20	Co-curricular activities	September 2025
21	Extra-curricular activities	September 2025
22	Student feedback on academics & facilities	November 2025
23	Remedial measures-I for weak students	November 2025
24	Induction program for newly admitted students	11–13 August 2025
25	Department meeting Sem-I: CIANN-17, Course file awareness & action plan	06–08 August 2025
26	Soft skill training program	21–22 August 2025
27	Aptitude training for third year students	3rd week of August 2025

Sr. No.	Activity	Date / Time
28	Identifying faculty for training programs	3rd week of August 2025
29	First class test – Sem III (QP & model answer)	11.08.25 – 17.10.25
30	Moderation of class test question paper	1st week of August 2025
31	CO-wise class test analysis & K-format update	2nd week of August 2025
32	Students' academic performance monitoring & counselling-1	September 2025
33	Parent-Teacher meeting & parents feedback	3rd week of August 2025
34	Newsletter / Magazine – Department level	Aug – Nov 2025
35	First class test – Sem I	08–10 September 2025
36	Student feedback on academics & facilities	02–04 September 2025
37	Moderation of class test QP (Sem I)	08–10 September 2025
38	CO-wise analysis & K-format update	16–18 September 2025
39	Remedial measures-1 for weak students	September 2025
40	Academic performance monitoring & counselling-1	2nd week of September 2025
41	Parent-Teacher meeting & feedback	2nd week of September 2025
42	First class test – Sem V	15–16 September 2025
43	Moderation of class test QP (Sem V)	11–12 September 2025
44	Student feedback on academics & facilities	15–16 September 2025
45	CO-wise analysis & K-format update	22–23 September 2025
46	Remedial measures-1	22–23 September 2025
47	Academic monitoring & counselling-1	22–23 September 2025
48	Parent-Teacher meeting	22–23 September 2025
49	MSBTE Winter-25 exam form filling	01.09.25 – 11.09.25
50	Make-up classes for Direct Second Year students	Aug – Nov 2025
51	First internal academic monitoring (IIMC)	3rd week of September 2025
52	Second class test – Sem I, III & V	13–15 October 2025
53	Moderation of class test QP	08–10 October 2025

Sr. No.	Activity	Date / Time
54	Student feedback on academics & facilities	13–15 October 2025
55	Remedial measures-2	Week of October 2025
56	Academic monitoring & counselling-2	3rd week of October 2025
57	Parent-Teacher meeting	3rd week of October 2025
58	Course end survey	Week of October 2025
59	CO-wise analysis & D-format update	3rd week of October 2025
60	GB & LMC meeting	November 2025
61	Departmental meeting (Course file)	4th week of November 2025
62	MSBTE Winter-25 practical exam	28.10.25 – 06.11.25
63	MSBTE Winter-25 theory exam	11.11.25 – 05.12.25
64	Exam Centre (EC)	10.11.25 – 05.12.25
65	Digital Evaluation Centre (DEC)	12.11.25 – 10.12.25

ALL INDIA SHRI SHIVAJI MEMORIAL SOCIETY'S POLYTECHNIC

Department of Information Technology

Department Academic Calendar (2025–2026)

EVEN SEMESTER (2025–2026)

Sr. No.	Activity	Date / Time
1	Preparation of time table & handouts	2nd week of December 2025
2	Departmental meeting: CIANN-17, Course file awareness & action plan (Even Sem)	2nd week of December 2025
3	Second Term	15.12.25 – 04.04.26
4	In-plant training: Identifying companies for internship, correspondence, execution & assessment	January 2026 – April 2026
5	Project work review (Sem VI)	March 2026
6	AICTE filling-up information	April 2026
7	Identifying final year projects for various project competitions	January 2026
8	Declaration of MSBTE Winter-25 result	2 nd Week of January 2026
9	Result analysis – Winter 2025	2nd week of January 2026
10	CO attainment (Odd Semester)	3rd week of January 2026
11	Remedial measures for students with poor performance in Winter-25 exam	3rd week of January 2026
12	Update Odd Semester course file	3rd week of January 2026
13	Technical quiz / Paper presentation competition	February 2026
14	Alumni meet (feedback & analysis)	February 2026
15	Cultural activity	February 2026
16	MSBTE Summer-25 exam form filling	02.02.26 – 12.02.26
17	Maintenance & security routine check report	March 2026
18	Update performance appraisal	June 2026
19	Industrial visits (feedback & analysis)	January – April 2026

Sr. No.	Activity	Date / Time
20	Guest lectures (feedback & analysis)	January – April 2026
21	First class test (Question paper & model answer)	27–29 January 2026
22	Moderation of class test question paper	23–25 January 2026
23	Student feedback on academics & facilities	27–29 January 2026
24	CO-wise class test analysis & K-format updating	1st week of February 2026
25	Remedial measures-1 for weak students	1st week of February 2026
26	Students' academic performance monitoring & counselling-1	1st week of February 2026
27	Parent–Teacher meeting & parents feedback	1st week of February 2026
28	Second internal academic monitoring (IIMC – Institute Academic Audit)	1st week of March 2026
29	Filling-up information of 2nd academic monitoring (2025–26)	2nd week of March 2026
30	Preparation of Newsletter / Magazine – Department level	March 2026
31	Mock interview for third year diploma students	March 2026
32	Second external monitoring (EIMC)	3rd week of March 2026
33	Project seminar (Sem VI)	March 2026
34	Second class test (Question paper & model answer)	30.03.26 – 02.04.26
35	Moderation of class test question paper	25.03.26 – 27.03.26
36	Student feedback on academics & facilities	30.03.26 – 02.04.26
37	CO-wise class test analysis & D-format updating	04.04.26 – 08.04.26
38	Remedial measures-2 for weak students	04.04.26 – 08.04.26
39	Students' academic performance monitoring & counselling-2	02.04.26 – 04.04.26
40	Course end survey	02.04.26 – 04.04.26
41	Submission of term work / Micro-project / SLA	02.04.26 – 04.04.26
42	Additional efforts for bright students	04.04.26 – 08.04.26
43	Parent–Teacher meeting	3rd week of March 2026
44	In-plant training awareness session for SY (I-Scheme) students	April 2026

Sr. No.	Activity	Date / Time
45	Training & Placement activity – Career guidance	April 2026
46	Updating ERP data	April 2026
47	Submission of completed course files to HOD	4th week of April 2026
48	MSBTE Summer-25 practical examination	08.04.26 – 18.04.26
49	MSBTE Summer-25 theory examination	23.04.26 – 16.05.26
50	Examination Centre (EC)	21.04.26 – 16.05.26
51	Digital Evaluation Centre (DEC)	26.04.26 – 20.05.26
52	Declaration of MSBTE result	3rd week of June 2026
53	Start of Academic Year 2026–27	01.07.2026

Mrs.A.S.Khandagale

Program Co-ordinator

Information Technology Department