

All India Shri Shivaji Memorial Society's Polytechnic

Kennedy Road, Near RTO, Pune -01

Department : Instrumentation Engineering


Academic Planner for Year 2019-20

Odd Sem

Sr. No.	Details	Proposed Date
	<u>SEMESTER-I</u>	
1	Preparation of time table	Second week of June 2019
2	Result Analysis Summer 2019	Second week of June 2019
3	CO attainment even semester 2019-19	Second week of June 2019
4	Commencement of First Term of Academic Year 2019-2020	26/06/2019 to 12/10/2019
5	Rajshri Shahu Chhatrapati Jayanti celebration	26/06/2019
6	Summer In-Plant training feedback from III year training	Fourth week of June 2019
7	Entrepreneurship Awareness program as well as development program	First week of July 2019
8	Soft skill training program for second year student	First & Second week of July 2019
9	Aptitude training program for III year training	Third & Fourth Week of July 2019
10	Departmental meeting	First week of July 2019
11	Project Assignment & Project Guide allotment	Fourth week of July 2019
12	Industrial Visit	Fourth week of August 2019
13	Guest Lecture	Third week of July 2019
14	Parent teachers meeting	Second week of July 2019
15	Moderation of Class test question paper for quality improvement	Second week of August 2019
16	Class Test First	21/08/2019 to 23/08/2019
17	Student feedback on academic , facility and its analysis	21/8/2019 to 23/8/2019
18	Remedial measures first for weak students (Sem III & V)	24/8/2019 to 26/8/2019
19	Students' academic performance monitoring & counselling -I	24/8/2019 to 26/8/2019
20	Parent teachers meeting	19/8/2019 to 20/8/2019
21	Carrier for III year student (T & P Activity)	III week of August 2019
22	Display result of class test -I	Fourth week of August 2019
23	Independence Day	15/08/2019
24	Guest Lecture	First week of September 2019
25	Industrial Visit	Fourth week of August 2019
26	Internal academic attendance monitoring committee.	26/07/2019

27	Teacher's day celebration	5/9/2019
28	Make up classes for Direct second year students	First week of September 2019
29	First internal academic monitoring (IMAC)	First week of September 2019
30	Filling up of Information of First academic monitoring 2019-20	First week of September 2019
31	ELISA activity	Third week of September 2019
32	Preparation of News Letter	Second week of September
33	Engineers day celebration	15/09/2019
34	Academic attendance monitoring - II	16/09/2019
35	Guest Lecture	Third week of September 2019
36	Industrial visit	Third week of September 2019
37	Academic attendance monitoring - III	Third week of September 2019
38	Second class test question paper & Model answer paper	Fourth week of September 2019
39	Moderation of Class test question paper for quality improvement	First week of October
40	Class Test - II	9/10/2019 to 11/10/2019
41	Remedial measures -I for weak students (sem III & IV)	14/10/2019 to 16/10/2019
42	Additional efforts for bright students (III - I, V - G)	Second week of October 2019
43	Student feedback	9/10/2019 to 11/10/2019
44	Final detention list (III - I, V - G)	12/10/2019
45	Course end survey	14/10/2019 to 16/10/2019
46	Submission of term work (III- I & IV - G)	12/10/2019
47	Display result of class test -II	15/10/2019
48	Departmental meeting	Second week of October 2019
49	Term End	12/10/2019
50	Practical Exam	14/10/2019 to 22/10/2019
51	Winter Break	25/10/2019 to 29/10/2019
52	Theory Exam	14/11/2019 to 05/12/2019




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Academic Planner for Year 2019-20 Even Sem

Sr. No.	Details	Proposed Date
	<u>SEMESTER-II</u>	
1	Preparation of timetable	First week of December 2019
2	Action plan even sem 19-20	Second week of December 2019
3	Departmental meeting	Second week of December 2019
4	Commencement of Second Term of Academic Year 2019-2020	09/12/2019 to 27/03/2020
5	Project work review	Third week of December 2019
6	AICTE Filling of information	Third week of December 2019
7	IDESSA Sports Activity	December 2019 to January 2020
8	Identifying the final year project for various project competition	Third week of December 2020
9	Declaration of MSBTE result	Second week of January 2020
10	Result analysis Winter 2019	Second week of January 2020
11	CO attainment odd semester 2019	Second week of January 2020
12	Soft skill training program for second year students	First & Second week of January 2020
13	Technical quiz / paper presentation competition	January / February 2020
14	Alumni meet	26/01/2020
15	Remedial measures for students having poor performance in winter 2019 exam.	20/01/2020 to 20/03/2020
16	Cultural Activity	First week of February 2020
17	Industrial Visit (Feedback & its analysis)	01.01.2020 to 28.02.2020
18	Guest Lecturer (Feedback & it's analysis)	1.01.2020 to 28.02.2020
19	Soft skill training program for Third year student	Third & fourth week of January 2020
20	Republic Day	26/01/2020
21	Moderation of class test question paper	Fourth week of January 2020
22	Academic Attendance monitoring-I	First week of Feb. 2020
23	Class test -I	03/2/2020 to 07/2/2020
24	Student feedback on academics , facility & analysis	05/2/2019 to 07/2/2020
25	Remedial measures -I for weak students	Second week of February 2020

26	Display result of class test - I	Second week of Feb. 2020
27	Students' academic performance monitoring and counselling - I	5/02/2020 to 7/02/2020
28	Parent teacher meeting (Parents feedback & it's analysis)	First week of February 2020
29	Second Internal Academic monitoring	First week of February 2020
30	Filling up information of second academic monitoring 2019-20	First week of February 2020
31	Assigning of Assignment- II	First week of February 2020
32	Preparation of news letter	Second week of February 2020
33	Mock interview for third year students	Third week & Fourth week of January 2020
34	Second External monitoring	Third week of February 2020
35	Shiv Jayanti utsav	19/02/2019
36	Project seminar (VI G)	17/02/2020 to 17/03/2020
37	Moderation of Class test question paper for quality improvement	Second week of March 2020
38	Class test - II	25/3/2020 to 27/03/2020
39	Course end survey	25/3/2020 to 27/03/2020
40	Students feedback -Academic & it's analysis	25/3/2019 to 27/03/2020
41	Student counseling - I	First week of February 2020
42	Progressive skill test	Third week of March 2020
43	Students' academic performance monitoring and counselling - II	Third & Fourth week of March 2020
44	Remedial measures -II for weak students	30/3/2020 to 01/04/2020
45	Submission of term work	27/3/2020
46	Display result of class test - II	30/03/2020
47	Term End	27/3/2020
48	Practical Exam/Oral/Project examination	31/3/2020 to 09/4/2020
49	Theory Exam	16/04/2020 to 07/5/2020
50	Declaration of MSBTE Result	Second week June 2020
51	Start of Next academic Session	17/6/2020




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