

All India Shri Shivaji Memorial Society's Polytechnic

Kennedy Road, Near RTO, Pune -01

Department : Instrumentation Engineering


Academic Planner for Year 2016-17

Odd Sem

Sr. No.	Details	Proposed Date
	<u>SEMESTER-I</u>	
1	Preparation of time table	Second week of June 2016
2	Result analysis Summer 2016	Second week of June 2016
3	CO-attainment: Even semester 2015-16	Second week of June 2016
4	Commencement of First Term of Academic Year 2016-2017	13/06/2016 to 21/10/2016
5	Rajshri Shahu Chhatrapati Jayanti celebration	26/06/2016
6	Departmental meeting	Third week of July 2016
7	Industrial Visit	Third week of July 2016
8	Guest Lecture	Third week of July 2016
9	Parent teachers meeting	Third week of July 2016
10	Project Assignment & Project Guide allotment	Fourth week of July 2016
11	Moderation of Class test question paper for quality Improvement	Second week of August 2016
12	Class Test First	10/08/16 to 12/08/16
13	Student feedback on academics , facility and its analysis	10/08/16 to 12/08/16
14	ELISA activity	Third week of August 2016
15	Display result of class test -I	13/08/16 to 16/08/16
16	Remedial measures 1 for weak students (Sem III & V)	13/08/16 to 16/08/16
17	Independence Day	15/08/2016
18	Guest Lecture	Fourth week of August 2016
19	Industrial Visit	Fourth week of August 2016
20	Internal Academic monitoring Report -I	First week of September 2016
21	Make up classes for Direct second year students	1st week of September 2016
22	Teacher's day celebration	9/5/2016
23	Engineers day celebration	15/09/2016
24	Academic attendance monitoring – II	16/09/2016
25	Students counselling	19/09/16 to 23/09/16
26	Guest Lecture	Third week of September 2016
27	Industrial visit	Third week of September 2016
28	Academic attendance monitoring - III	Third week of September 2016

Sr. No.	Details	Proposed Date
29	Cultural Activity	Third week of September 2016
30	Project Synopsis submission	Fourth week of September 2016
31	Faculty development program	3 rd week of October 16
32	Skill test (MSBTE internal practical examination of 30 marks) (III G, V G)	3 rd week of October 16
33	Second class test (III G, V G)	13.10.16 To 15.10.16
34	Students feedback-academics & its analysis	13.10.16 To 15.10.16
35	Parent teacher meeting (Parents feedback & its analysis)	13.10.16 To 15.10.16
36	Remedial measures-2 for Weak students (Sem-III G & V G)	16.10.16 To 17.10.16
37	Course End survey (III G, V G)	13.10.16 To 15.10.16
38	Submission of Term work (III G, V G)	17.10.16
39	Additional efforts for Bright students (III -I, V- G)	17.10.16
40	Winter Break (Diwali vacation)	24.10.16 To 02.11.16
41	MSBTE Winter-16 – Practical examination(III G, V G)	03.11.16 To 12.11.16
42	MSBTE Winter-16 – Theory examination	16.11.16 To 06.12.16




 Mr. D.C. Pardeshi
 HOD
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Even Sem

Sr. No.	Details	Proposed Date
	<u>SEMESTER-II</u>	
1	Preparation of time table	2 nd week of December 17
2	Second term	19.12.16 to 24.03.17
3	Action plan even sem 16-17	Second week of December 2016
4	Departmental meeting	Second week of December 2016
5	Project work review (VI G)	3 rd week of December 16
6	Guest Lecturer	First week of January 2017
7	Industrial Visit	Second week of January 2017
8	Declaration of MSBTE result	2 nd week of Jan 17
9	Result analysis Winter-16 Examination	2 nd week of Jan 17
10	CO attainment: Odd semester 2016-17	2 nd week of Jan 17
11	Cultural activity	01.01.17 to 28.02.17
12	Industrial visits (feedback & its analysis)	01.01.17 to 28.02.17
13	Guest lectures(feedback & its analysis)	01.01.17 to 28.02.17
14	Class test -I	23/01/2017 to 25/01/2017
15	Student feedback on academics , facility & its analysis	23.01.17 To 25.01.17
16	Parent teacher meeting (Parents feedback & its analysis)	23.01.17 To 25.01.17
17	Republic Day	26/01/2017
18	Alumina meet (feedback & its analysis)	26/01/2017
19	Display result of class test - I	Fourth week of Jan. 2017
20	Remedial measures-I for Weak students	27.01.17 To 29.01.17
21	IDESSA –sports activity	January and February 17
22	Internal Academic monitoring	First week of February 2017
23	Remedial measures for students having poor performance in W-16 Exam.	1 st week of February 17
24	Second internal monitoring	1 st week of February 17
25	Student counseling - I	First week of February 2017
26	AICTE feeling up information	2nd week of February 17
27	Preparation of Newsletter	2 nd week of February 17
28	Chhatrapati Shivjayanti Celebration	19/02/2017
29	Project seminar (VI G)	17.02.17 to 17.03.17

Sr. No.	Details	Proposed Date
30	Science day celebration & Prize distribution	28.02.17
31	Skill test (MSBTE internal practical examination of 30 marks)	2 nd and 3 rd week of Mar 17
32	Second class test	08.03.17 To 10.03.17
33	Students feedback-academics & its analysis	08.03.17 To 10.03.17
34	Course End Survey	08.03.17 To 10.03.17
35	Program Exit Survey	08.03.17 To 10.03.17
36	Parent teacher meeting (Parents feedback & its analysis)	08.03.17 To 10.03.17
37	Remedial measures-2 for Weak students	13.03.17 To 24.03.17
38	Additional efforts for bright students	13.03.17 To 24.03.17
39	Submission of Term Work	3 rd week of March 17
40	Final detention list	24.03.17
41	Farewell to T.Y. students and Prize Distribution	27/03/2017
42	MSBTE Summer-17 – Practical examination	28.03.17 To 07.04.17
43	MSBTE Summer-17 – Theory examination	11.04.17 To 08.05.17
44	Submission of completed course files to HOD	24.03.17
45	Declaration of MSBTE result	2 nd week of June 2017
46	Start of Academic Session 2017-18	19.06.17



[Signature]
Mr. D.C. Pardeshi
HOD

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