

All India Shri Shivaji Memorial Society's Polytechnic, Pune

Department of Information Technology

Academic Calendar of Year 2014-2015

Sr. No	Details	Proposed Dates/Period
Semester III and V (ODD)		
1	Commencement of ODD Term of Academic Year	30.06.2014 to 18.10.2014
2	Departmental information for website updation.	1 st week of June-14
3	Result analysis SUMMER-14.	2 nd week of June-14
4	Preparation of TimeTable,departmental calender and handouts.	2 nd week of June-14
5	CO attainment :Even semester 2014-15.	2 nd week of June-14
6	Departmental meeting(Course file,Portfolio, Result analysis etc.)	3 rd week of June-14
7	Formation of Academic Project Management Committee(V Sem)	4 th week of June-14
8	Summer ImPlantTraining Feedback From Third Year Students.	4 th week of June-14
9	Sending proposal for state level MSBTE - FDP .	4 th week of June-14
10	Industrial visits and Feedbacks.	July-14 to October-14
11	Invited talk/Guest Lectures/Expert Lectures and FeedBack.	July-14 to October-14
12	NBA Meeting(Action plan, CO's-PO's Mapping etc.)	1st week of July 14
13	Departmental meeting(Student Mentoring,Parent Meeting etc.)	4 th week of July-14
14	Group formation and Domain selection for Third Year Major Project.	4 th week of July-14
15	Project assignment and project Guide allotment (V).	4 th week of July-14
16	Softskill training program for second year Diploma students.	August -14
17	Aptitude training program for Third Year students.	August -14
18	Sending proposal for state level MSBTE paper presentation/technical quiz .	August -14
19	Preparation of first Class test question paper (III , V).	1 st week of August -14
20	Moderation of class test question paper for quality improvement and model answer paper.	1 st week of August -14
21	First class test (III , V) .	12.08.2014 to 14.08.2014
22	Student academic feedback and its analysis .	2 nd week of August-14
23	Remedial measures -I for weak students	3rd week of August-14
24	Students' academic performance monitoring and counseling -I(III , V),after Completion of class test paper assessment work.	4 th week of August-14
25	Parent Teacher Meeting – I and its analysis.	4 th wcek of August-14
26	Departmental meeting(Extra curricular and CO-Curricular, Class Test, Make Up Classes etc.)	4 th week of August-14
27	Career guidance for Third Year Student (Training and placement activity) .	4 th week of August -14
28	Make up classes for Direct second year admitted students	2 nd week of August 14 to 1 st week of October 14
29	Teacher's day celebration :Extra Curricular Activity .	05.09.14
30	Engineer's day celebration & Co- Curricular Activity .	14.09.14
31	NBA Meeting(Class test attainment, Weak and Bright Students etc.)	3rd week of September- 14
32	First Internal Academic monitoring(IAMC)	3rd week of September 14
33	Project Synopsis submission .	3rd and 4th week of September 14
34	Preparation of second Class test question paper and model answer paper (III , V).	4th week of September 14



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
Academic Calendar of Year 2014-2015

35	Departmental meeting(syllabus completion)	4 th week of September 14
36	Moderation of class test question paper as per NBA norms.	1 st week of October 14
37	Practice/mock test for students (To achieve CO-attainment).	1 st week of October 14
38	Skill test	1 st week October 14
39	Second class test-II (III-sem of I scheme , V-sem G-scheme).	13.10.14 to 15.10.14
40	Students Academic feedback and its analysis	2 nd week of October 14
41	Students' academic performance monitoring and counseling -2(III I sechem, V-G scheme).	2 nd week of October 14
42	Parent teacher meeting –II feedback and analysis.	2 nd week of October 14
43	Departmental meeting(Course File,)	2 nd week of October 14
44	Submission of Term work (III-sem , V-sem).	3 rd week of October 14
45	Remedial measures for students having poor performance (III-sem , V-sem).	3 rd week of October 14
46	Final detention list (III , V).	30.10.14
47	MSBTE Winter-14 – Practical Examination.	27.10.14 To 08.11.14
48	Additional efforts for bright students	4 th week of October 14
49	Course End survey (III-sem , V-sem).	4 th week of October 14
50	Preparation of Newsletter –Department level .	1 st week of November 14
51	Winter Break (Diwali vacation) .	19.10.14 to 26.10.14
52	MSBTE Winter-14– Theory examination.	11.11.14 To 01.12.14
53	Faculty development program .	December 14

Semester IV and VI (EVEN)

1	Commencement of Second term .	08.12.14 to 21.03.15
2	Preparation of TimeTable,departmental calender and handouts.	1 st week of December 14
3	Action plan even semester 14-19 etc.	2 nd week of December 14
4	Student & Mentor allocated as per the slot available for Im-Plantraining.	2 nd week of December 14
5	Project work review (VI-semester) .	3 rd week of December 14
6	Identifying faculty members for training programs department wise	3 rd week of December 14
7	Identifying the final year projects for various project competitions(DIPEX, MSBTE etc.)	3 rd week of December 14
8	Departmental meeting (Course file,Portfolio, Result analysis, Sports activities, etc.)	Last week of December 14
9	IDESSA –sports activity .	December 14 To February 15
10	Industrial visits .	January 15 to March 15
11	Invited talk/Guest Lectures/Expert Lectures and FeedBack.	January 15 to March 15
12	Project Progress Presentation-I.	1 st week of January 15
13	Soft skill training program for Second year diploma students .	1 st and 2 nd week of January 15
14	Result analysis Winter-14.	2 nd week of January 15
15	CO attainment -odd sem .	2 nd week of January 15
16	Remedial measures for students having poor performance (IV , VI).	2 nd week of January 15
17	Communication with the industry/organisation available for Training along with capacity & its confirmation.	3 rd week of January 15
18	Preparation of first Class test question paper (IV, VI).	3 rd week of January 15
19	Moderation of class test question paper as per NBA norms and model answer paper	3 rd week of January 15




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20	Departmental meeting (Class Test I, Teacher Parent meeting, Curricular and extra curricular activities/competition etc.)	3 rd week of January 15
21	Identifying the final year projects for various project competitions(DIPEX, MSBTE etc.)	3 rd week of January 15
22	Alumini meet .	January 15
23	Mock interview for Third year diploma students .	3 rd week of January 15
24	Curricular and extra curricular activities/competition .	January/February 15
25	First class test .	21.01.15 To 23.01.15
26	Students academic feedback and its analysis	4 th week of January 15
27	Students' academic performance monitoring and counseling -1 .	4 th week of January 15
28	Parent teacher meeting & feedback and analysis.	4 th week of February 15
29	Project Progress Presentation-II.	4 th week of February 15
30	Second internal Academic monitoring (IAMC) .	2 nd week of February 15
31	Filling Up information of Second Academic Monitoring 14-19	2 nd week of February 15
32	Curricular and extra curricular activities/competition .	2 nd week of February 15
33	Second external monitoring .	3 rd week of February 15
34	Departmental meeting (Syllabus completion, Class test II ,etc)	4 th week of February 15
35	Soft skill training program for Third year diploma students .	February 15
36	Preparation of second Class test question (IV, VI).	2 nd week of March 15
37	Departmental Meeting (Preparation of Newsletter, Syllabus completion etc.)	2 nd week of March 15
38	Preparation of Newsletter	2 nd week of March 15
39	Moderation of class test question paper as per NBA norms paper and model answer paper.	3 rd week of March 15
40	Parent teacher meeting -IV.	3 rd week of March 15
41	Skill test	3 rd week of March 15
42	Second class test .	16.03.15 To 18.03.15.
43	Students feedback and its analysis	3 rd week of March 15
44	Final detention list .	21.03.15
45	Students' academic performance monitoring and counseling -1 .	3 rd week of March 15
46	MSBTE Summer-15- Practical examination .	23.03.15 To 07.04.15 .
47	Training & Placement activity .-Carrier Guidance	March 15.
48	Faculty development program .	March 15.
49	Data collection of students willing to go for job .	March 15 To May 15.
50	Data collection of students going for entrepreneur /self-finance .	March 15 To May 15 .
51	Submission of completed course files to program head .	2 nd Week of April
52	Course End Survey	2 nd Week of April
53	Program Exit Survey	2 nd Week of April 15
54	MSBTE Summer-15 - Theory examination	09.04.15 To 30.04.15
55	Start of Academic Session 15-16.	22.06.15





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