

**ALL INDIA SHRI SHIVAJI MEMORIAL SOCIETY'S POLYTECHNIC, PUNE-1**

Department : General Science and Humanities

Academic calendar (2019-2020)

Sr. No.	Activity	Date and time
<b>First year –Odd Semester</b>		
1	Duration of first term / Semester	01/08/2019 to 16/10/2019
2	Result Analysis and CO attainment of Summer -19	Second week of June 2019
3	Preparation of time table & Handouts	01/07/2019 To 15/07/2019
4	Departmental meeting-1 : CIANN-17, Course file, Action plan	Fourth week of July 2019
5	Principal's address / Induction Program	Third week of August 2019
6	Moderation of class test question paper as per NBA norms	23/08/2019 to 26/08/2019
7	Mock Test -1	23/08/2019 to 26/08/2019
8	Class test- 1	28/08/2019 to 30/08/2019
9	Student feedback-academics & its analysis	28/08/2019 to 31/08/2019
10	Remedial measures-1 for Weak students	03/09/2019 to 07/09/2019
11	Students' academic performance monitoring and counseling -1	03/09/2019 to 07/09/2019
12	Filling examination form(Normal fee)	04/09/2019 to 09/09/2019**
13	Filling examination form( With late fee)(Rs.200/-)	12/09/2019 to 14/09/2019 **
14	Filling examination form( With penalty fee)(Rs.1500/-)	17/09/2019 to 18/09/2019 **
15	Industrial visit	Second week of September 2019
16	Soft skill training program	First and Second week of September 2019
17	Departmental meeting -2(counseling and result )	14/09/2019,8.00 am
16	First internal academic monitoring (IAMC)	Third week of September 2019
18	Filling up information of 1 <sup>st</sup> academic monitoring 19-20	Third week of September 2019
19	Parent teacher meeting-1	Third week of September 2019 (To be
20	First external academic monitoring (EAMC)	First week of October 2019
21	Cultural activities	07/10/2019
22	Moderation of class test question paper as per NBA norms	10/10/2019 to 12/10/2019
23	Mock Test -2	10/10/2019 to 12/10/2019
24	Class Test -2	14/10/2019 to 16/10/2019
25	Student feedback-academics & its analysis	14/10/2019 to 18/10/2019
26	Course end survey	14/10/2019 to 18/10/2019
27	Students' academic performance monitoring and mentoring -2	Second and third week of October 2019
28	Parent teacher meeting-2	Third week of October 2019(To be
28	Remedial measures-1 for Weak students	16/10/2019 to 17/10/2019
29	Additional efforts for Bright students	Second week of October 2019 and during
30	Submission of term work and micro project	Second week of October 2019
31	Display of term work marks	16/10/2019
32	Validation of hall ticket Winter-2019 examination	16/ 10 / 2019
33	Detention List	16/ 10 / 2019
34	Departmental meeting-3 (Course file) (Sem1- I-scheme)	09/ 11 / 2019, 2.00 pm
35	MSBTE Practical examination (W -2019)	18/10/2019 to 24/10/2019
36	Winter Break (Diwali vacation)	25/10/2019 to 29/10/2019
37	MSBTE Theory examination (W -2019)	18/11/2019 to 05/12/2019
38	Updating Website	December 2019
39	Declaration of MSBTE W-2019 result	Second week of January 2020



(Mrs C.S.Raut)

HOD

General Science & Humanities



**ALL INDIA SHRI SHIVAJI MEMORIAL SOCIETY'S POLYTECHNIC, PUNE-1**

**Department : General Science and Humanities**

**Academic calendar (2019-2020)**

Sr. No.	Activity	Date and time
<b>First year- Even Semester</b>		
1	Duration of second term / Semester	09/12/2019 to 27/03/2020
2	Preparation of time table & Handouts	02/12/2019 To 07 /12/2019
3	Departmental meeting-1(CIANN-17, Course file ,Action plan)	First week of December 2019
4	Result Analysis and CO attainment of Winter -19	Second week of January 2020
5	Remedial measures for students having poor performance in	Third and fourth week of January 2020
6	Guest Lecture	Second week of January 2020
7	Soft skill training program	Second and third week of January 2020
8	Filling examination form(Normal fee)	23/01/2020 to 01/02/2020**
9	Filling examination form(With late fee)(Rs.200/-)	07/02/2020 to 10/02/2020 **
10	Filling examination form(With penalty fee)(Rs.1500/-)	12/02/2020 to 14/02/2020 **
11	Departmental meeting -2(counseling and result )	14/09/2019, 8.00 am
12	Moderation of class test question paper as per NBA norms	01/02/2020 to 04/02/2020
13	Mock Test -1	01/02/2020 to 04/02/2020
14	Class test- 1	05/02/2020 to 07/02/2020
15	Student feedback-academics & its analysis	06/02/2020 to 08/02/2020
16	Remedial measures-1 for Weak students	08/02/2020 to 12/02/2020
17	Departmental meeting -2 (counseling and result of class test)	10/02/2020 ,7.45 am
18	Students' academic performance monitoring and counseling -1	10/02/2020 to 15/02/2020
19	Parent teacher meeting-1	15/02/2020 ,9.00 am
20	Industrial visit	Second week of February 2020
21	Cultural activity	Second week of February 2020
22	Second internal academic monitoring (IAMC)	Second week of February 2020
23	Filling up information of 1 <sup>st</sup> academic monitoring 19-20	Second week of February 2020
24	Second external academic monitoring (EAMC)	Fourth week of February 2020
25	Moderation of class test question paper as per NBA norms	20/03/2020 to 23/03/2020
26	Mock Test -2	21/03/2020 to 24/03/2020
27	Course end survey	21/03/2020 to 24/03/2020
28	Class Test -2	25/03/2020 to 27/03/2020
29	Student feedback-academics & its analysis	25/03/2020 to 27/03/2020
30	Remedial measures-1 for Weak students	Third and fourth week of March 2020
31	Students' academic performance monitoring and mentoring -2	Third and fourth week of March 2020
32	Parent teacher meeting-2	Third and fourth week of March 2020 (To
33	Science day and micro project competition	28/02/2020
34	Additional efforts for Bright students	Second week of March 2020 and during
35	Submission of term work and micro project	Third and fourth week of March 2020
36	Display of term work marks	27/03/2020
37	Validation of hall ticket Summer -2020 examination	27/03/2020
38	Detention List	27/03/2020
39	MSBTE Practical examination (S -2020)	31/03/2020 to 09/04/2020
40	Departmental meeting-3 (Course file) (Sem 2- I-scheme)	15/04/2020 , 10.00 am
41	MSBTE Theory examination (S -2020)	16/04/2020 to 07/05/2020
42	Updating Website	First week of June 2020
43	Declaration of MSBTE S-2020 result	Second week of June 2020
44	Start of academic year 2020-21	17/06/2020



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General Science & Humanities



**ALL INDIA SHRI SHIVAJI MEMORIAL SOCIETY'S POLYTECHNIC, PUNE-1**

**Department : General Science and Humanities**

**Guidelines for students and parents of first year Academic calendar (2019-2020)**

Sr. No.	Activity	Date and time
<b>First year –Odd Semester (First Term)</b>		
1	Duration of first term / Semester	01/08/2019 to 16/10/2019
2	Principal's address / Induction Program	Third week of August 2019
3	Mock Test -1	23/08/2019 to 26/08/2019
4	Class test- 1	28/08/2019 to 30/08/2019
5	Remedial measures-1 for Weak students	03/09/2019 to 07/09/2019
6	Students' academic performance monitoring and counseling -1	03/09/2019 to 07/09/2019
7	Filling examination form(Normal fee)	04/09/2019 to 09/09/2019**
8	Filling examination form( With late fee)(Rs.200/-)	12/09/2019 to 14/09/2019 **
9	Filling examination form( With penalty fee)(Rs.1500/-)	17/09/2019 to 18/09/2019 **
10	Industrial visit	Second week of September 2019
11	Soft skill training program	First and Second week of September 2019
12	Parent teacher meeting-1	Third week of September 2019 (To be
13	Cultural activities	07/10/2019
14	Mock Test -2	10/10/2019 to 12/10/2019
15	Class Test -2	14/10/2019 to 16/10/2019
16	Students' academic performance monitoring and mentoring -2	Second and third week of October 2019
17	Parent teacher meeting-2	Third week of October 2019(To be
18	Remedial measures-1 for Weak students	16/10/2019 to 17/10/2019
19	Additional efforts for Bright students	Second week of October 2019 and during
20	Submission of term work and micro project	Second week of October 2019
21	Display of term work marks	16/10/2019
22	Validation of hall ticket Winter-2019 examination	16/ 10 / 2019
23	Detention List	16/ 10 / 2019
24	MSBTE Practical examination (W -2019)	18/10/2019 to 24/10/2019
25	Winter Break (Diwali vacation)	25/10/2019 to 29/10/2019
26	MSBTE Theory examination (W -2019)	18/11/2019 to 05/12/2019
27	Declaration of MSBTE W-2019 result	Second week of January 2020
<b>First year –Odd Semester( Second Term)</b>		
1	Duration of second term / Semester	09/12/2019 to 27/03/2020
2	Remedial measures for students having poor performance in W-19 Examination	Third and fourth week of January 2020
3	Guest Lecture	Second week of January 2020
4	Soft skill training program	Second and third week of January 2020
5	Filling examination form(Normal fee)	23/01/2020 to 01/02/2020**
6	Filling examination form(With late fee)(Rs.200/-)	07/02/2020 to 10/02/2020 **
7	Filling examination form(With penalty fee)(Rs.1500/-)	12/02/2020 to 14/02/2020 **
8	Mock Test -1	01/02/2020 to 04/02/2020
9	Class test- 1	05/02/2020 to 07/02/2020
10	Remedial measures-1 for Weak students	08/02/2020 to 12/02/2020
11	Students' academic performance monitoring and counseling -1	10/02/2020 to 15/02/2020
12	Parent teacher meeting-1	15/02/2020 ,9.00 am
13	Industrial visit	Second week of February 2020
14	Cultural activity	Second week of February 2020
15	Mock Test -2	21/03/2020 to 24/03/2020
16	Class Test -2	25/03/2020 to 27/03/2020
17	Remedial measures-1 for Weak students	Third and fourth week of March 2020
18	Students' academic performance monitoring and mentoring -2	Third and fourth week of March 2020



19	Parent teacher meeting-2 (For identified students only)	Third and fourth week of March 2020 (To be declared in class ) (Time 7.45 to 10.15)
20	Science day and micro project competition	28/02/2020
21	Additional efforts for Bright students	Second week of March 2020 and during preparation leave
22	Submission of term work and micro project	Third and fourth week of March 2020
23	Display of term work marks	27/03/2020
24	Validation of hall ticket Summer-2019 examination	27/03/2020
25	Detention List	27/03/2020
26	MSBTE Practical examination (S -2020)	31/03/2020 to 09/04/2020
27	MSBTE Theory examination (S -2020)	16/04/2020 to 07/05/2020
28	Declaration of MSBTE S-2020 result	Second week of June 2020
29	Start of academic year 2020-21	17/06/2021

**Please note:**

1. MSBTE follows semester pattern. Students have to appear for MSBTE examination in each semester.
2. In each semester, two class tests and one micro project will be conducted as per MSBTE Schedule for each course (subject). Every student should attend above tests compulsory.
3. According to the MSBTE rule, 75% attendance in theory and 100 % attendance in practical is compulsory in each course for all students to appear for final practical and theory examination.
4. Parent should strictly follow the schedule of parent teacher meeting and meet the teachers for their child's progress.
5. Parent should see that their child has submitted the term work, manuals/journals, micro-project of all the courses to the concerned staff members before last date of the submission.
6. If student fails to submit the term work, manuals/journals, micro-project on or before last date, he / she will be declared as defaulter and he/ she will not be allowed to appear for MSBTE examination.
7. No complaints will be entertained after term end.
8. Defaulter student has to take readmission for next academic year by paying full fees as per MSBTE rule.
9. Please note that the use of Mobile/ Cell phone is not allowed in the institute.
10. Regularly visit MSBTE website [www.msbte.org.in](http://www.msbte.org.in)



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