

ALL INDIA SHRI SHIVAJI MEMORIAL SOCIETY'S POLYTECHNIC, PUNE-1

Department: General Science and Humanities

Academic calendar (2018-2019)

Sr. No.	Activity	Date and time
First year –Odd Semester		
1	Duration of first term / Semester	06/08/2018 to 26/10/2018
2	Result Analysis and CO attainment of Summer -18	Second week of June 2018
3	Preparation of time table-first term / semester	01/08/2018 to 04/08/2018
4	Departmental meeting-1	04/08/2018, 10.00 am
5	Filling examination form(Normal fee)	04/09/2018 to 09/09/2018**
6	Filling examination form(With late fee)(Rs.200/-)	12/09/2018 to 14/09/2018 **
7	Filling examination form(With penalty fee)(Rs.1500/-)	15/09/2018 to 18/09/2018 **
8	Principal's address / Induction Program	04/09/2018
9	First internal academic monitoring (IAMC)	First week of September 18
10	Filling up information of 1 st academic monitoring 18-19	First week of September 18
11	Industrial visit	First week of September 18
12	Moderation of class test question paper as per NBA norms	06/09/2018 to 08/09/2018
13	Class test- 1	10/09/2018 to 12/09/2018
14	Student feedback-academics & its analysis	12/09/2018 to 14/09/2018
15	Remedial measures-1 for Weak students	14/09/2018 to 18/09/2018
16	Students' academic performance monitoring and counseling -1	14/09/2018 to 18/09/2018
17	Soft skill training program	First and Second week of September 2018
18	Parent teacher meeting-1	Fourth week of September 2018 (To be declared in class) (Time 7.45 to 10.15 am)
19	Departmental meeting -2	08/10/2018, 3.30 pm
20	Cultural activities	1 st and 2 nd week of October 18
21	Parent teacher meeting-2 (For identified students only)	2 nd week of October 18 (To be declared in class) (Time 7.45 am to 10.15 am)
22	Moderation of class test question paper as per NBA norms	19/10/2018 to 20/10/2018
23	Class Test -2	24/10/2018 to 26/10/2018
24	Student feedback-academics & its analysis	24/10/2018 to 26/10/2018
25	Course end survey	
26	Students' academic performance monitoring and mentoring -2	Third and fourth week of October 2018
27	Remedial measures-1 for Weak students	25/10/2018 to 27/10/2018
28	Additional efforts for Bright students	Third week of October 2018 and during preparation leave
29	Submission of term work and micro project	Fourth week of October 2018
30	Display of term work marks	26/10/2018
31	Validation of hall ticket Winter-2018 examination	26/ 10 / 2018
32	Detention List	26/ 10 / 2018
33	Departmental meeting (Course file) (Sem1 - I-scheme)	27/ 10 / 2018, 2.00 pm
34	MSBTE Practical examination (W -2018)	29/10/2018 to 03/11/2018
35	Winter Break (Diwali vacation)	05/11/2018 to 10/11/2018
36	MSBTE Theory examination (W -2018)	13/11/2018 to 07/12/2018
37	Updating Website	December 2018
38	Declaration of MSBTE result	Second week of January 2019



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General Science & Humanities

ALL INDIA SHRI SHIVAJI MEMORIAL SOCIETY'S POLYTECHNIC, PUNE-1

Department : General Science and Humanities

Academic calendar (2018-2019)

Sr. No.	Activity	Date and time
First year –Even Semester		
1	Duration of second term / Semester	11/12/2018 to 23/03/2019
2	AISSMS Junior Scientist 2018, Science project competition	12/12/2018
3	Result Analysis and CO attainment of Winter -18 Examination	Second week of January 2019
4	Preparation of time table-first term / semester	04/12/2018 to 08/12/2018
5	Departmental meeting-1 for action plan of even semester	08/12/2018, 10.00 am
6	Soft skill training program	Third and fourth week of December 2018
7	Filling examination form(Normal fee)	21/01/2019 to 02/02/2019**
8	Filling examination form(With late fee)(Rs.200/-)	07/02/2019 to 12/02/2019**
9	Filling examination form(With penalty fee)(Rs.1500/-)	14/02/2019 to 17/02/2019**
10	Parent teacher meeting-1	First week of January 2019(To be declared in class) (Time 7.45 to 10.15 am)
11	Departmental meeting-2	16/01/2019, 3.30 pm
12	Remedial measures for students of poor performance in W-18 Examination	20/01/2019 to 20/03/2019
13	Students' academic performance monitoring and mentoring -1	Second week of January 2019
14	Moderation of class test question paper as per NBA norms	31/01/2019 to 02/02/2019
15	Class test- 1	04/02/2019 to 06/02/2019
16	Second internal academic monitoring (IAMC)	First week of February 19
17	Filling up information of 2 nd academic monitoring 18-19	First week of February 19
18	Student feedback-academics & its analysis	06/02/2019 to 08/02/2019
19	Remedial measures-1 for Weak students	06/02/2019 to 08/02/2019
20	Guest Lecture	Second week of February 19
21	Cultural activity	Second week of February 19
22	Industrial visit	Third week of February 19
23	Second external academic monitoring	Third week of February 19
24	Science Day celebration and prize distribution	28/02/2019
25	Students' academic performance monitoring and counseling-2	04/03/2019 to 08/03/2019
26	Parent teacher meeting-2 (For identified students only)	First week of March 2019 (Time 7.45 am to 10.15 am)
27	Moderation of class test question paper as per NBA norms	14/03/2019 to 15/03/2019
28	Class Test -2	20/03/2019 to 23/03/2019
29	Student feedback-academics & its analysis	18/03/2019 to 24/03/2019
30	Course end survey	20/03/2019 to 23/03/2019
31	Remedial measures-2 for Weak students	23/03/2019 to 24/03/2019
32	Additional effort for Bright students	Third week of March 2019 and during preparation leave
33	Submission of term work and micro project	18/03/2019 to 19/03/2019
34	Validation of hall ticket Winter-2018 examination	23/03/2019
35	Detention List	23/03/2019
36	Display of term work marks	23/03/2019
37	Departmental meeting -3 (Course file) (Sem 2- I-scheme)	24/03/2019 , 2.00 pm
38	MSBTE Practical examination (S-2019)	25/03/2019 to 04/04/2019
39	MSBTE Theory examination (S-2019)	11/04/2019 to 07/05/2019
40	Updating Website	First week of June 2019
41	Declaration of MSBTE result	Second week of June 2019



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General Science & Humanities

ALL INDIA SHRI SHIVAJI MEMORIAL SOCIETY'S POLYTECHNIC, PUNE-1

Department : General Science and Humanities

Guidelines for students and parents of first year Academic calendar (2018-2019)

Sr. No.	Activity	Date and time
First year –Odd Semester		
1	Duration of first term / Semester	06/08/2018 to 26/10/2018
2	Filling examination form(Normal fee)	04/09/2018 to 09/09/2018**
3	Filling examination form(With late fee)(Rs.200/-)	12/09/2018 to 14/09/2018 **
4	Filling examination form(With penalty fee)(Rs.1500/-)	15/09/2018 to 18/09/2018 **
5	Principal's address / Induction Program	04/09/2018
6	Industrial visit	First week of September 18
7	Class test- 1	10/09/2018 to 12/09/2018
8	Remedial measures-1 for Weak students	14/09/2018 to 18/09/2018
9	Students' academic performance monitoring and counseling -1	14/09/2018 to 18/09/2018
10	Soft skill training program	First and Second week of September 2018
11	Parent teacher meeting-1	Fourth week of September 2018 (To be declared in class) (Time7.45 to 10.15 am)
12	Cultural activities	1 st and 2 nd week of October 18
13	Parent teacher meeting-2 (For identified students only)	2 nd week of October 18(To be declared in class) (Time7.45 am to 10.15 am)
14	Moderation of class test question paper as per NBA norms	19/10/2018 to 20/10/2018
15	Class Test -2	24/10/2018 to 26/10/2018
16	Student feedback-academics & its analysis	24/10/2018 to 26/10/2018
17	Students' academic performance monitoring and mentoring -2	Third and fourth week of October 2018
18	Remedial measures-1 for Weak students	25/10/2018 to 27/10/2018
19	Additional efforts for Bright students	Third week of October 2018 and during preparation leave
20	Submission of term work and micro project	Fourth week of October 2018
21	Display of term work marks	26/10/2018
22	Validation of hall ticket Winter-2018 examination	26/ 10 / 2018
23	Detention List	26/ 10 / 2018
24	MSBTE Practical examination (W -2018)	29/10/2018 to 03/11/2018
25	Winter Break (Diwali vacation)	05/11/2018 to 10/11/2018
26	MSBTE Theory examination (W -2018)	13/11/2018 to 07/12/2018
27	Declaration of MSBTE result	Second week of January 2019

Sr. No.	Activity	Date and time
First year –Even Semester		
1	Duration of second term / Semester	11/12/2018 to 23/03/2019
2	AISSMS Junior Scientist 2018,Science project competition	12/12/2018
3	Soft skill training program	Third and fourth week of December 2018
4	Filling examination form(Normal fee)	21/01/2019 to 02/02/2019**
5	Filling examination form(With late fee)(Rs.200/-)	07/02/2019 to 12/02/2019**
6	Filling examination form(With penalty fee)(Rs.1500/-)	14/02/2019 to 17/02/2019**
7	Parent teacher meeting-1	First week of January 2019(To be declared in class) (Time7.45 to 10.15 am)
8	Remedial measures for students of poor performance in W-18 Examination	20/01/2019 to 20/03/2019
9	Students' academic performance monitoring and mentoring -1	Second week of January 2019
10	Class test- 1	04/02/2019 to 06/02/2019
11	Remedial measures-1 for Weak students	06/02/2019 to 08/02/2019
12	Guest Lecture	Second week of February 19
13	Cultural activity	Second week of February 19

14	Industrial visit	Third week of February 19
15	Science Day celebration and prize distribution	28/02/2019
16	Students' academic performance monitoring and counseling-2	04/03/2019 to 08/03/2019
17	Parent teacher meeting-2 (For identified students only)	First week of March 2019 (Time 7.45 am to 10.15 am)
18	Class Test -2	20/03/2019 to 23/03/2019
19	Remedial measures-2 for Weak students	23/03/2019 to 24/03/2019
20	Additional effort for Bright students	Third week of March 2019 and during preparation leave
21	Submission of term work and micro project	18/03/2019 to 19/03/2019
22	Validation of hall ticket Summer-2019 examination	23/03/2019
23	Detention List	23/03/2019
24	Display of term work marks	23/03/2019
25	MSBTE Practical examination (S-2019)	25/03/2019 to 04/04/2019
26	MSBTE Theory examination (S-2019)	11/04/2019 to 07/05/2019
27	Declaration of MSBTE result	Second week of June 2019

Please note:

1. MSBTE follows semester pattern. Students have to appear for MSBTE examination in each semester.
2. In each semester, two class tests and one micro project will be conducted as per MSBTE Schedule for each course (subject). Every student should attend above tests compulsory.
3. According to the MSBTE rule, 75% attendance in theory and 100 % attendance in practical is compulsory in each course for all students to appear for final practical and theory examination.
4. Parent should strictly follow the schedule of parent teacher meeting and meet the teachers for their child's progress.
5. Parent should see that their child has submitted the term work, manuals/journals, micro-project of all the courses to the concerned staff members before last date of the submission.
6. If student fails to submit the term work, manuals/journals, micro-project on or before last date, he / she will be declared as defaulter and he/ she will not be allowed to appear for MSBTE examination.
7. No complaints will be entertained after term end.
8. Defaulter student has to take readmission for next academic year by paying full fees as per MSBTE rule.
9. Please note that the use of Mobile/ Cell phone is not allowed in the institute.
10. Regularly visit MSBTE website www.msbte.org.in



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