

ALL INDIA SHRI SHIVAJI MEMORIAL SOCIETY'S POLYTECHNIC
Civil Engineering Department academic calendar (2018-2019)

ODD SEMESTER (2018-2019)		
S No.	Activity	Date & Time
1.	Preparation of time table	11.06.18 To 15.06.18
2.	Result analysis and CO Attainment Summer 2018	11.06.18 To 15.06.18
3.	NBA meeting (criteria 1-9)	3 rd week of June 18
4.	First Term (III 'I-scheme', V 'G-scheme')	18.06.18 To 11.10.18
5.	Rajarshi Shahu Chhatrapati Jayanti Celebration	26.06.18
6.	Summer In-Plant Training feedback from Third Year students	4 th week of June 18
7.	NBA meeting (Action plan odd semester 18-19 ,Newsletter etc)	1 st week of July 18
8.	Entrepreneurship Awareness as well as Development program conducted	1 st week of July 18
9.	Soft skill training program for second year diploma students	1 st and 2 nd week of July 18
10.	Aptitude Training program for third year diploma students	3 rd and 4 th week of July 18
11.	Departmental meeting (NBA prequalifier)	1 st week of July 18
12.	Departmental meeting (Project allotment)	3 rd and 4 th week of July 18
13.	Project Assignment and Project guide allotment (V G)	3 rd and 4 th week of July 18
14.	Industrial visits& feedback	July 18 to October 18
15.	Invited talk/Guest lectures/Expert lectures& feedback	July 18 to October 18
16.	NBA meeting (prequalifier)	3 rd week of July 18
17.	First class test (III -I, V- G) (Class test question paper n model answer)	4 th week of July 18
18.	Sending proposal for State level MSBTE paper presentation/ Technical Quiz	August 18
19.	Moderation of class test question paper for quality improvement	1 st week of August 18
20.	Entrepreneurship Awareness as well as Development program conducted	1 st week of August 18
21.	Cultural activities	2 nd week of August 18
22.	72 nd Independence day celebration	15.08.19
23.	Tutorials and make-up classes (if required)	2 nd week of August 18
24.	First class test (III -I, V-G)	13.08.18 To 16.08.18
25.	Student feedback on academics , facility & its analysis	13.08.18 To 16.08.18
26.	Remedial measures-1 for Weak students (Sem-III & V)	18.08.18 To 21.08.18
27.	Students' academic performance monitoring and counseling -1(III G, V G)	18.08.18 To 21.08.18
28.	Parent teacher meeting (Parents feedback & its analysis)	18.08.18 To 21.08.18
29.	NBA meeting	2 nd week of August 18
30.	Carrier guidance for Third Year Student (Training and placement activity)	3 rd week of August 18
31.	NBA meeting (criteria 1-9)	3 rd week of August 18
32.	Moderation of class test question paper as per NBA norms	4 th week of August 18
33.	Entrepreneurship Awareness as well as Development program conducted	1 st week of September 18
34.	Teacher's day celebration	05.09.18
35.	Make up classes for direct second year admitted students	05.09.18 to 11.10.18
36.	NBA meeting	1 st week of September 18
37.	First internal academic monitoring (IAMC)	1 st week of September 18
38.	Filling up information of 1 st academic monitoring 18-19	1 st week of September 18

ODD SEMESTER (2018-2019)		
S No.	Activity	Date & Time
39.	Extracurricular/Co-curricular activities	2 nd week of September 18
40.	Preparation of Newsletter –Institute level-01 per semester	2 nd week of September 18
41.	Preparation of Newsletter –department level -at least 01	2 nd week of September 18
42.	NBA meeting	2 nd week of September 18
43.	Soft skill training program for First year diploma students	3 rd and 4 th week of September 18
44.	Engineer's day celebration	15.09.18
45.	Project Synopsis submission	3 rd and 4 th week of September 18
46.	Defining projects for DIPEX, MSBTE etc. project competitions.	3 rd and 4 th week of September 18
47.	Entrepreneurship Awareness as well as Development program conducted	3 rd week of September 18
48.	NBA meeting	3 rd week of September 18
49.	Second class test (III -I, V- G) (Class test question paper and model answer)	4 th week of September 18
50.	Moderation of class test question paper as per NBA norms	1 st week of October 18
51.	Tutorials and make-up classes (if required)	1st week of October 18
52.	Second class test (III -I, V- G)	08.10.18 to 10.10.18
53.	Skill test (MSBTE internal practical examination of 30 marks)(V-G)	1 st and 2 nd week of October 18
54.	Remedial measures-2 for Weak students (Sem-III & V)	11.10.18 to 13.10.18
55.	Students' academic performance monitoring and counseling -2(III G, V G)	11.10.18 to 13.10.18
56.	Parent teacher meeting (Parents feedback & its analysis)	11.10.18 to 13.10.18
57.	Mock NBA visit (IOIT)	1 st week of October 18
58.	Submission of Term work (III -I, V- G)	1 st week of October 18
59.	Additional efforts for Bright students (III -I, V- G)	2 nd week of October 18
60.	Course End survey (III -I, V- G)	11.10.18 to 13.10.18
61.	Final detention list (III -I, V- G)	10.10.18
62.	Departmental meeting (Course file)	14.10.18
63.	Students feedback	24.10.18 to 26.10.18
64.	Submission of micro projects	24.10.18 to 26.10.18
65.	Students' academic performance monitoring and counseling	24.10.18 to 26.10.18
66.	NBA –internal visit	3 rd week of October 18
67.	Departmental meeting (Course file)	29.10.18
68.	Winter Break (Diwali vacation)	05.11.18 to 10.11.18
69.	MSBTE Winter-18 – Practical examination	16.10.18 To 03.11.18
70.	Faculty development program	1 st week of December 18
71.	NBA -meeting	2 nd week of November 18
72.	MSBTE Winter-18– Theory examination	13.11.18 To 07.12.18
73.	NBA –internal visit	3 rd week of November 18
74.	Updating Website	December 18



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EVEN SEMESTER (2018-2019)

SNo.	Activity	Date & Time
1.	Preparation of time table	1 st week of December 18
2.	Departmental meeting	2 nd week of December 18
3.	Second term	11.12.18 to 23.03.19
4.	NBA -meeting	December 18, 1 per week
5.	Project work review (VI G)	3 rd week of December 18
6.	Submission of NBA prequalifier	3 rd week of December 18
7.	Preparation of NBA SAR	December 18 / January 19
8.	IDESSA –sports activity	December 18 To January 19
9.	Identifying the final year projects for various project competitions	3 rd week of December 18
10.	NBA -meeting	1 st week of January 2019
11.	Declaration of MSBTE result	2 nd week of January 2019
12.	Result analysis and CO Attainment Winter-18	2 nd week of January 2019
13.	CO attainment –(odd sem)	2 nd week of January 2019
14.	Soft skill training program for Second year diploma students	1 st and 2 nd week of January 19'
15.	Technical quiz / Paper presentation competition	January/February 2019
16.	Preparation of NBA SAR	February 2019
17.	Alumina meet	26.01.19
18.	Remedial measures for students having poor performance in W-18 Exam.	20.01.19 To 20.03.19
19.	Cultural activity	2 nd week of February 19
20.	Industrial visits	01.01.19 to 28.02.19
21.	Guest lectures	01.01.19 to 28.02.19
22.	NBA meeting (planning for remaining programs)	3 rd week of January 19
23.	Soft skill training program for Third year diploma students	3 rd and 4 th week of January 19
24.	First class test (Class test question paper and model answer)	3 rd week of January 19
25.	Moderation of class test question paper as per NBA norms	4 th week of January 19
26.	Tutorials and make-up classes (if required)	1st week of February 2019
27.	First class test	04.02.19 To 06.02.19
28.	Student feedback on academics , facility & its analysis	04.02.19 To 06.02.19
29.	Remedial measures-1 for Weak students	04.02.19 To 06.02.19
30.	Students' academic performance monitoring and counseling -1	04.02.19 To 06.02.19
31.	Parent teacher meeting (Parents feedback & its analysis)	04.02.19 To 06.02.19
32.	NBA meeting	05.02.19
33.	Second internal Academic monitoring (IAMC)	1 st week of February 19
34.	Filling up information of 2 nd academic monitoring 18-19	1 st week of February 19
35.	Preparation of Newsletter –department level -at least 01	2 nd week of February 19
36.	Mock interview for Third year diploma students	3 rd and 4 th week of January 19

EVEN SEMESTER (2018-2019)		
SNo.	Activity	Date & Time
37.	Chhatrapati Shivjayanti Celebration	19.02.19
38.	Second external monitoring	3 rd week of February 19
39.	Project seminar (VI G)	17.02.19 to 17.03.19
40.	Science day celebration & Prize distribution	28.02.19
41.	Submission of micro projects	1 st and 2 nd week of Mar 19
42.	Second class test (Class test question paper and model answer)	1 st week of Mar 19
43.	Moderation of class test question paper as per NBA norms	2 nd week of Mar 19
44.	NBA meeting	2 nd week of Mar 19
45.	Tutorials and make-up classes (if required)	2nd week of Mar 19
46.	Second class test	20.03.19 To 23.03.19
47.	Course End Survey	20.03.19 To 23.03.19
48.	Program Exit Survey	20.03.19 To 23.03.19
49.	Students feedback-academics & its analysis	20.03.19 To 23.03.19
50.	Remedial measures-2 for Weak students	20.03.19 To 23.03.19
51.	Students' academic performance monitoring and counseling -1	20.03.19 To 23.03.19
52.	Parent teacher meeting (Parents feedback & its analysis)	20.03.19 To 23.03.19
53.	In-Plant Training Awareness session for SY (I-scheme) student	20.03.19 To 23.03.19
54.	Training & Placement activity- Carrier Guidance	March 19 To May 19
55.	Submission	2 nd week of Mar 19
56.	Additional efforts for Bright students	3 rd week of Mar 19
57.	SUBMISSION of NBA-SAR (Prequalified programs)	3 rd week of Mar 19
58.	Final detention list	23.03.19
59.	NBA meeting	4 th week of Mar 19
60.	Updating ERP data	4 th week of Mar 19
61.	Submission of completed course files to HOD	04.04.19
62.	MSBTE Summer-19– Practical examination	25.03.19 To 04.04.19
63.	Faculty development program	08.04.19 to 10.04.19
64.	NBA meeting (course file)	05.04.19
65.	Purchase meeting	April 2019
66.	MSBTE Summer-19 – Theory examination	11.04.19 To 07.05.19
67.	In-Plant Training for SY (I-scheme) student	1 st week of May to 2 nd week of June 19
68.	Declaration of MSBTE result	2 nd week of June 2019
69.	Start of Academic Session 2019-20	17.06.19



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