



AISSMS

POLYTECHNIC

CENTER OF ACADEMIC EXCELLENCE

Approved by AICTE New Delhi, Recognized by the
Government of Maharashtra and Affiliated to MSBTE, Mumbai



INSTITUTE ACADEMIC CALENDAR

AY-2017-2018

ALL INDIA SHRI SHIVAJI MEMORIAL SOCIETY'S POLYTECHNIC
Institute academic calendar (2017-2018)

ODD SEMESTER (2017-2018)		
S No.	Activity	Date & Time
1.	Preparation of time table	12.06.17 To 16.06.17
2.	Facilitation (Counselling center) for first year admission process	01.06.17 till last cap round
3.	Result analysis Summer 2017	12.06.17 To 16.06.17
4.	CO attainment: Even semester 2016-17	12.06.17 To 16.06.17
5.	NBA meeting (Course file 16-17)	4 th week of June 17
6.	First Term (III G, V G)	29.06.17 To 14.10.17
7.	Rajarshi Shahu Chhatrapati Jayanti Celebration	26.06.17
8.	NBA meeting (Action plan odd semester 17-18 ,Newsletter etc)	1 st week of July 17
9.	Entrepreneurship Awareness as well as Development program conducted under DST-NIMAT project of EDII-Ahmedabad.	04.07.17 To 06.07.17
10.	Entrepreneurship Awareness as well as Development program conducted under DST-NIMAT project of EDII-Ahmedabad.	18.07.17 To 20.07.17
11.	Project Assignment and Project guide allotment (V G)	3 rd and 4 th week of July 17
12.	IEEE seminar (Training and placement activity)	July 17 /August 17
13.	In-Plant Training Awareness session for SY students	July 17 /August 17
14.	Industrial visits (feedback & its analysis)	July 17 to October 17
15.	Invited talk/Guest lectures/Expert lectures	July 17 to October 17
16.	NBA meeting (CO-PO mapping, Authentication, TP,LP)	3 rd week of July 17
17.	Preparation of Time table Sem II	2 nd week of July 17
18.	First Term (Sem1- I-scheme)	17.07.17 To 28.10.17
19.	First class test (III G, V G) (Class test question paper n model answer)	4 th week of July 17
20.	NBA meeting (criteria 8,9)	3 rd week of July 17
21.	Entrepreneurship Awareness as well as Development program conducted under DST-NIMAT project of EDII-Ahmedabad.	01.08.17 To 03.08.17
22.	Sending proposal for State level MSBTE paper presentation/ Technical Quiz competition	August 17
23.	Identifying faculty members for training programs	1 st week of August 17
24.	Moderation of class test question paper as per NBA norms	1 st week of August 17
25.	First class test (III G, V G)	09.08.17 To 11.08.17
26.	Student feedback on academics , facility & its analysis	09.08.17 To 11.08.17
27.	Parent teacher meeting (Parents feedback & its analysis)	09.08.17 To 11.08.17
28.	Remedial measures-1 for Weak students (Sem-III G & V G)	2 nd week of August 17
29.	71 st Independence day celebration	15.08.17
30.	NBA meeting (criteria 1,2)	2 nd week of August 17
31.	In-Plant Training Implementation session for staff	September 2017

ODD SEMESTER (2017-2018)

S No.	Activity	Date & Time
32.	First class test (Sem1- I-scheme)	30.8.17 to 01.09.17
33.	Student feedback on facility & its analysis	30.8.17 to 01.09.17
34.	Parent teacher meeting (Parents feedback & its analysis)	30.8.17 to 01.09.17
35.	Students' academic performance monitoring and counseling - I(Sem1- I)	30.8.17 to 01.09.17
36.	Remedial measures-1 for Weak students (Sem-I)	1 st week of September 17
37.	Entrepreneurship Awareness as well as Development program conducted under DST-NIMAT project of EDII-Ahmedabad.	28.08.17 To 30.08.17
38.	Entrepreneurship Awareness as well as Development program conducted under DST-NIMAT project of EDII-Ahmedabad.	04.09.17 To 03.10.17
39.	NBA meeting (criteria 3,4)	1 st week of September 17
40.	First internal academic monitoring (IAMC)	1 st week of September 17
41.	Filling up information of 1 st academic monitoring 17-18	1 st week of September 17
42.	Extracurricular/Co-curricular activities	1 st week of September 17
43.	Preparation of Newsletter –Institute level-01 per semester	1 st week of September 17
44.	Preparation of Newsletter –department level -at least 01	1 st week of September 17
45.	Teacher's day celebration	05.09.17
46.	Make up classes for direct second year admitted students	05.09.17 to 14.10.17
47.	Vishakha cell meeting	2 nd week of September 17
48.	Grievance & redressal cell meeting	2 nd week of September 17
49.	Medical facility routine check meeting	2 nd week of September 17
50.	Maintenance & Security routine check meeting	2 nd week of September 17
51.	NBA meeting (criteria 5,6)	2 nd week of September 17
52.	Soft skill training program for second year diploma students	3 rd and 4 th week of September 17
53.	Engineer's day celebration	16.09.17
54.	Soft skill training program for second year diploma students	3 rd and 4 th week of September 17
55.	Project Synopsis submission	3 rd and 4 th week of September 17
56.	Defining projects for DIPEX, MSBTE etc. project competitions.	3 rd and 4 th week of September 17
57.	NBA meeting (criteria 7)	3 rd week of September 17
58.	Second class test (III G, V G) (Class test question paper and model answer)	4 th week of September 17
59.	Moderation of class test question paper as per NBA norms	1 st week of October 17
60.	Second class test (III G, V G)	11.10.17 to 13.10.17
61.	Students feedback-academics & its analysis (Prescribed format)	11.10.17 to 13.10.17
62.	Skill test (MSBTE internal practical examination of 30 marks) (III G, V G)	1 st and 2 nd week of October 17
63.	Parent teacher meeting (Parents feedback & its analysis)	11.10.17 to 13.10.17
64.	NBA meeting (Course file)	1 st week of October 17
65.	Submission of Term work (III G, V G)	2 nd week of October 17

ODD SEMESTER (2017-2018)		
S No.	Activity	Date & Time
64.	NBA meeting (Course file)	1 st week of October 17
65.	Submission of Term work (III G, V G)	2 nd week of October 17
66.	Remedial measures-2 for Weak students	14.10.17
67.	Additional efforts for Bright students (III -I, V- G)	11.10.17 to 13.10.17
68.	Course End survey (III G, V G)	11.10.17 to 13.10.17
69.	Departmental meeting (Course file)	14.10.17
70.	NBA meeting (Academic review)	13.10.17
71.	Second class test (Sem1- I-scheme) (Class test question paper and model answer)	1 st week of October 17
72.	Moderation of class test question paper as per NBA norms	2 nd week of October 17
73.	Second class test (Sem1- I-scheme)	25.10.17 to 27.10.17
74.	Skill test (MSBTE internal practical examination) (Sem1- I-scheme)	1 st and 2 nd week of October 17
75.	Students feedback-academics & its analysis (D-14-CIANN-17)	25.10.17 to 27.10.17
76.	Students' academic performance monitoring and counseling (Sem1-I)	25.10.17 to 27.10.17
77.	Parent teacher meeting (Parents feedback & its analysis)	25.10.17 to 27.10.17
78.	Course end survey (Sem1- I-scheme)	25.10.17 to 27.10.17
79.	Remedial measures-2 for Weak students	1 st week of November 17
80.	Additional efforts for Bright students (1G)	25.10.17 to 27.10.17
81.	Submission of Term work & micro project (Sem1- I-scheme)	3 rd week of October 17
82.	Final detention list (Sem1- I-scheme)	28.10.17
83.	Departmental meeting (Course file) (Sem1- I-scheme)	28.10.17
84.	Winter Break (Diwali vacation)	16.10.17 To 22.10.17
85.	MSBTE Winter-17 – Practical examination	23.10.17 To 04.11.17
86.	Faculty development program	05.11.17 To 08.11.17
87.	MSBTE Winter-17 – Theory examination	09.11.17 To 30.11.17
88.	Distribution Center (DC)	07.11.17 To 30.12.17
89.	Regional assessment Center (RAC)	16.11.17 To 16.12.17
90.	Updating Website	December 2017



(Shri B.S.Patil)
Principal
AIS SMS's Polytechnic, Pune-1.

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Institute academic calendar (2017-2018)

EVEN SEMESTER (2017-2018)		
S No.	Activity	Date & Time
1.	Preparation of time table	2 nd week of December 17
2.	NBA meeting (Action plan even semester 17-18, newsletter etc)	2 nd week of December 17
3.	Second term	11.12.17 to 24.03.18
4.	Project work review (VI G)	3 rd week of December 17
5.	Soft skill training program for first year diploma students	3 rd and 4 th week of December 17
6.	GB and LMC meeting	3 rd and 4 th week of December 17
7.	AICTE feeling up information	3 rd and 4 th week of December 17
8.	DST, MODROB project proposals and funding	December 17 To January 18
9.	IDESSA –sports activity	December 17 To January 18
10.	NBA meeting (identifying faculty members for training programs department wise)	3 rd week of December 17
11.	Identifying the final year projects for various project competitions	3 rd week of December 17
12.	Declaration of MSBTE result	2 nd week of January 2018
13.	Result analysis Winter-17	2 nd week of January 2018
14.	CO attainment: Odd semester 2017-18	2 nd week of January 2018
15.	NBA meeting (CO attainment odd sem)	2 nd week of January 2018
16.	Technical quiz / Paper presentation competition	January/February 2018
17.	Alumina meet (feedback & its analysis)	26.01.18
18.	Remedial measures for students having poor performance in W-17 Exam.	20.01.18 To 20.03.18
19.	Cultural activity	1 st week of February 18
20.	Industrial visits (feedback & its analysis)	01.01.18 to 28.02.18
21.	Guest lectures(feedback & its analysis)	01.01.18 to 28.02.18
22.	NBA meeting (criteria 1,2)	3 rd week of January 18
23.	Mock interview	3 rd and 4 th week of January 18
24.	First class test (Class test question paper and model answer)	4 th week of January 18
25.	Moderation of class test question paper as per NBA norms	1 st week of February 18
26.	First class test	07.02.18 To 09.02.18
27.	Student feedback on facility & its analysis	07.02.18 To 09.02.18
28.	Parent teacher meeting (Parents feedback & its analysis)	07.02.18 To 09.02.18
29.	Remedial measures-1 for Weak students	10.02.18 To 12.02.18
30.	NBA meeting (criteria 3,4,5)	09.02.18
31.	Vishakha cell meeting	1 st week of February 18
32.	Grievance & redressal cell meeting	1 st week of February 18
33.	Medical facility routine check meeting	1 st week of February 18
34.	Maintenance & Security routine check meeting	1 st week of February 18

EVEN SEMESTER (2017-2018)		
S No.	Activity	Date & Time
35.	Second internal Academic monitoring (IAMC)	1 st week of February 18
36.	Filling up information of 2 nd academic monitoring 17-18	1 st week of February 18
37.	Preparation of Newsletter –Institute level-01 per semester	2 nd week of February 18
38.	Preparation of Newsletter –department level -at least 01	2 nd week of February 18
39.	Chhatrapati Shivjayanti Celebration	19.02.18
40.	Second external monitoring	3 rd week of February 18
41.	Project seminar (VI G)	17.02.18 to 17.03.18
42.	Science day celebration & Prize distribution	28.02.18
43.	Skill test (MSBTE internal practical examination)	1 st and 2 nd week of Mar 18
44.	Second class test (Class test question paper and model answer)	1 st week of Mar 18
45.	Moderation of class test question paper as per NBA norms	2 nd week of Mar 18
46.	Second class test	20.03.18 To 22.03.18
47.	Students feedback-academics & its analysis (prescribed format)	20.03.18 To 22.03.18
48.	Course End Survey	20.03.18 To 22.03.18
49.	Program Exit Survey	20.03.18 To 22.03.18
50.	Parent teacher meeting (Parents feedback & its analysis)	20.03.18 To 22.03.18
51.	Remedial measures-2 for Weak students	23.03.18 To 24.03.18
52.	Additional efforts for bright students	23.03.18 To 24.03.18
53.	Training & Placement activity- Carrier Guidance	March 18 To May 18
54.	NBA meeting (criteria 6,7 and overview)	22.03.18
55.	Submission of term Work & micro project(Sem 2)	2 nd week of Mar 18
56.	Final detention list	24.03.18
57.	Updating website	4 th week of Mar 18
58.	Submission of completed course files to HOD	24.03.18
59.	GB and LMC meeting	4 th week of Mar 18
60.	MSBTE Summer-18 – Practical examination	26.03.18 To 05.04.18
61.	NBA meeting (course file)	06.03.18 To 08.03.18
62.	Purchase meeting	April 2018
63.	MSBTE Summer-18 – Theory examination	12.04.18 To 09.05.18
64.	Distribution Center (DC)	18.04.18 To 08.05.18
65.	Regional assessment Center (RAC)	25.04.18 To 20.05.18
66.	Staff selection meeting	May 2018
67.	Declaration of MSBTE result	2 nd week of June 2018
68.	Start of Academic Session 2018-19	19.06.18



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